

MUNICIPAL BUILDING
Middlesex, NJ 08846

January 28, 2015

A regular meeting of the Housing & Community Development Committee was held at the above place on the above date commencing at 7:00 p.m.

The following responded to the roll call:

Victor Capolunghi	Present
Andrea Corcoran	Present
Subbash Dani	Absent
Mike Jones	Absent
Sheila Grinnell	Present
Teri Ledger	Present
John Hoffman	Absent
Betty Platten	Present
Bill Coyle	Present

Jack Mikolajczyk	Present
Council Liaison	

Secretary Linda Chismar opened the meeting with the Sunshine Law Statement saying the meeting had been advertised in the Meeting Notice of January 8, 2015.

Linda Chismar requested a nomination for the Chairman of the Housing & Community Development Committee. Mr. Capolunghi nominated Ms. Betty Platten for Chairman, seconded by Ms. Corcoran. There were no other nominations, the nominations were closed. Ms. Platten was elected by unanimous consent of members present.

Linda Chismar requested a nomination for the Vice Chairman for the Housing & Community Development Committee. Ms. Platten nominated Mr. Capolunghi for Vice Chairman, seconded by Mr. Coyle. There were no other nominations, the nominations were closed. Mr. Capolunghi was elected by unanimous consent of members present.

Mr. Capolunghi made a motion to approve the February 18, 2014 Meeting Minutes seconded by Ms. Corcoran and carried by a unanimous vote of members present.

Ms. Platten requested that in the January 27, 2014 Meeting Minutes that the word "commission" on the second page of the meeting minutes be changed to "committee".

Ms. Platten discussed the distribution of the outstanding HUD Funds and the status of the funds. The Committee secretary advised the committee that 3 benches have been purchased with 2013 funds and will be erected by the DPW when the weather permits and will be erected in front of the library, in front of Watchung Terrace and also across from Borough Hall.

The funds for 2014 for Daisy Park Improvements in the amount of \$5,554 were approved and the construction of this work will begin in the spring under the direction of the Recreation Director.

Ms. Platten updated the Committee about the funds for the Lincoln Statue (\$13,640) for 2014 that were approved and recommended the following:

- (1) Stake the property according to the survey (Check with Engineer)
- (2) Replace the wood fencing that is rotting with the same color and style fence
- (3) Install a flood light to shine on statue
- (4) Install a bench in front of the property facing Lincoln Boulevard
- (5) Have PSE&G fix the electrical cover in the sidewalk area in front of the statue
- (6) Check on the paving of the parking lot (can't do until we find out exactly the owner of the entire parking lot)

Committee agreed to remove doing the paving of the parking lot at this time because of the discrepancy with the ownership of the parking lot and proceed with the other items to be done at the Lincoln Statue. The engineer will look into the survey of the parking lot for the paving and Ms. Platten will check to see if the DPW can use the survey to proceed to replace the fencing at this time.

Mr. Capolunghi also mentioned that recommended work at the Lincoln Statue also included plants and benches, pavers, replacing of fencing, garbage can, and cleaning of the statue.

Councilman Mikolajczyk also suggested that the committee plant perennials at the statue that would add color and require little maintenance. He also recommended that they check on embossed concrete for this area, rather than the pavers that were suggested, as they are more economical.

Ms. Platten advised the Committee that the borough is scheduled to receive \$48,921 for 2015 and must decide what it would like to do with these funds. The Committee discussed the funds that are used every year which amounted to \$33,575 and included the Senior Coordinator Salary (\$11,075), Senior Van

Driver (\$7,500), Code Enforcement (\$7,500) and the Nutritional Program (\$7,500).

Ms. Platten opened the public portion of the meeting for comments. Seeing that there was no public participation, Ms. Platten closed the public portion of the meeting.

Ms. Platten discussed with the committee the request from the Recreation Director for a wall mounted baby changing station in the men's room and also the refurbishing of both of the bathrooms at the Senior Center.

Also discussed was the hook up of lighting for the borough gazebo that is leased to the American Legion. A suggestion was made to possibly run the electricity from the library. Ms. Platten will check to see the cost for the pole and the electricity and if this project would involve any engineering.

The committee agreed that for 2015 their recommendations would be in the following order:

1. Recreation Center Bathrooms
2. Recreation Center Lighting
3. American Legion Pavilion lighting

At this time the Committee approved recommending to the Council the following distribution of the 2015 HUD Funds at the February 10, 2015 Regular Meeting:

Senior Coordinator Salary	\$11,075
Senior Van Driver	\$7,500
Code Enforcement	\$7,500
Nutritional Program	\$7,500
Recreation Ctr. Bathrooms	\$15,346
TOTAL	\$48,921

The Purchasing Agent will solicit quotes for the bathroom project, and any additional funding needed can come from outstanding funds that the Committee has accumulated from previous years. The Committee will be meeting in the near future to discuss how it intends to use the remaining funds that it has accumulated. (It is anticipated that the quote for the Recreation Center Bathrooms will exceed the amount that is available in the 2015 funds)

There being no further business to come before the Committee, the meeting was adjourned on motion of Mr. Capolunghi, seconded by Ms. Corcoran.

Respectfully submitted,

Linda Chismar, Secretary